**Moderator** **Mike Lindner**

* Welcome and introductions

**Regionalization Petition** **Firoj Vahora**

* Review of issues identified in rule petition
* Commission direction

**Draft Regionalization Guidance Document [20 mins.]** **Jose (Alfonso) Martinez**

* Purpose and scope
	+ This guidance is intended to assist TCEQ technical review staff and the regulated community in implementing the regionalization policy. This document outlines the steps needed to determine if regionalization is a practical option for your development. This document is designed to:
		- Help TCEQ staff and owners/operators of potential new domestic wastewater treatment plants (WWTPs) evaluate the possibility of regionalization.
		- Describe the information needed to evaluate regionalization as a practical option versus building a new, stand-alone wastewater treatment plant.
* Roles in evaluating implementation
	+ Applicants proposing a new domestic WWTP, existing WWTPs, and TCEQ all have a role in regionalization.

**What is My Role?**

* + If you plan to build a new WWTP system, you must follow the application requirements in TCEQ Forms 10054 and 10053ins (Instructions). These forms require that you submit information to justify the need for a permit and to satisfy the regionalization requirements. An important part of the planning process includes considering the possibility of regionalization versus building a stand-alone system.

**What is the Role of Existing WWTPs?**

* + Existing WWTPs must provide prompt responses to requests for service. They should also treat all applicants fairly, charge reasonable application fees, and charge cost-based fees for providing wastewater service to those requesting service.

**What is TCEQ’s Role?**

* + We want to promote the use of regional and area wide WWTP systems. To meet these responsibilities, we review the justification of permit need and all supporting documentation required by the permit application for regionalization. Failure to provide sufficient justification of the need for the permit or each proposed phase may result in a recommendation of denial of the application or denial of one or more proposed phases.
* Development of application materials
	+ **Justification of permit**
		- Provide a justification for the proposed flows in Domestic Technical Report 1.0 of the permit application (TCEQ-10054).
		- Provide an anticipated construction start date and operation schedule for each phase being proposed.
		- If construction is dependent upon housing or commercial development, provide information from the developer such as the size of the development (number of lots), the date construction on the development is scheduled to begin, and the anticipated growth rate of the development (number of houses per month or year).
		- Attach population estimates or projections used to derive the flow estimates and anticipated growth rates for developments.
		- Provide the source and basis upon which population figures were derived (census or other methodology)
		- Provide population projections at the end of the design life of the treatment facility and the source and basis upon which population figures were derived.
	+ **Regionalization section of permit**
		- As required in Domestic Technical Report 1.1 of the permit application (TCEQ-10054), identify if the proposed service area is located within an incorporated city (if the applicant is not a city).
		- Identify if any portion of the service area is within another utility’s sewer Certificate of Convenience and Necessity (CCN) area.
		- Identify if there are any permitted domestic wastewater treatment facilities or sanitary sewer collection systems within a three-mile radius of the proposed wastewater treatment facility and show these facilities on an area map.
		- Applicants are not required to send correspondence requesting service to permittees with unbuilt facilities; however, they must still be included in the list of facilities and located on the map.
* Tools for locating nearby wastewater treatment plants and collection systems
	+ CCN Map Viewer by the PUC
	+ TCEQ Wastewater Outfall Map Viewer
* Special cases and exceptions
	+ **Case 1:** There are no existing permitted domestic wastewater treatment facilities or sanitary sewer collection systems within three miles of your planned service area.
	+ **Case 2:** Your service request has been denied.
	+ **Case 3:** The cost of connecting to a neighboring system is more expensive than the cost of the proposed facility.
	+ Exceptions: If any of the three cases above does not fit your regionalization scenario, then, on a case-by-case basis, TCEQ can consider other cases with supporting documentation.

**Public Participation Mike Lindner**

* Stakeholder oral comments and recommendations
* Questions & answers

**Next Steps [ Mike Lindner**

* Milestones and anticipated timeline

**Adjournment**

This Regionalization Stakeholder meeting recording will be available for viewing on the TCEQ agency YouTube channel at: <https://www.youtube.com/user/TCEQNews>

**Webcast attendees:** Please submit an email to Outreach@tceq.texas.gov with **“Regionalization”** in the subject line and include your title/contact Information (business affiliation and phone number) to be registered on the attendance roster. You may submit this information in advance.

**Meeting attendees:** If you wish to join the Regionalization Stakeholder group, please submit an email to Outreach@tceq.texas.gov with “WQAWG Regionalization” in the subject line and include your:

a) *First & Last Name*, b) *Company Name*, c) *Job Title*, d) *Email*,e) *Business affiliation*, f) *Address*, and g) *Phone number*.

**If you have questions about the meeting, please call the Water Quality Division at 512-239-4671.**

**Thank you.**