Plain Language Summary for New Source Review (NSR) Amendment (Instructions)

All air permit applications subject to the public notice requirements of 30 Texas Administrative Code (TAC) Chapter 39 must prepare and submit to the TCEQ a plain-language summary of the application. The summary must be provided in English and the alternative language as required by 30 TAC § 39.426, if applicable. The summary should be no more than two pages long and describe the following:

(1) the function of the proposed plant or facility
(2) the expected output of the proposed plant or facility;
(3) the expected pollutants that may be emitted or discharged by the proposed plant or facility; and
(4) how the applicant will control those pollutants so that the proposed plant will not have an adverse impact on human health or the environment.

Use the following template to complete a summary of the proposed air permit application. The template may be modified but must include all four elements described above. The summary must be provided as part of the application submittal.

[*Company Name*] (CN[*##########*]) has submitted an application for an amendment to permit number [*######*]. The [*Facility/Area Name*] (RN[*##########*]) will produce/manufacture [*Principal Company Product/Business*] at [*address/proposed location*], [*City*], [*County*] County.

This amendment will authorize [*description of the new proposed plant and/or modified facilities for the project (each emission source does not need to be listed, but instead a summary of what the proposed plant or modified facilities is)*]. [*Company Name*] has listed in the application the pollutants and amounts that will be emitted for each facility. Below is the current amount allowed, the amount to be added or removed, and the total amount for each pollutant that is proposed to be emitted each year for all the facilities.

Pollutant	Permitted Emissions (tons per year)	Emissions Added/Removed (tons per year)	Total Proposed Emissions (tons per year)

The new and/or modified facilities will be controlled by [*summary of the proposed type of controls for the new and/or modified facilities for the project; not a BACT discussion*].

- **Company Name:** Enter the name of the applicant. This should match the name associated with the customer number.
- **Customer Number:** Enter the Customer Number (CN) in this section. Each Individual or Organization is issued a unique 11-digit identification number called a CN (e.g. CN123456789).
- **Permit Number:** Enter the permit number. For Initial permit applications, this will be provided by the Air Permits Initial Review Team.

- **Facility/Area Name:** Enter the name of the facility or area. For example, “Carbon Black Manufacturing Facility,” “Frac Sand Production Facility,” or “Fiberglass Tank Manufacturing Facility”
- **Regulated Entity Number:** Enter the Regulated Entity number in this section. Each site location is issued a unique 11-digit identification number called an RN (e.g. RN123456789).
- **Principal Company Product/Business:** Enter a description of what is being produced/manufactured.
- **Address/Proposed Location:** Enter the address or location (i.e. driving directions) of the facility. This should match what is provided in the PI-1 Workbook.
- **City:** Enter the city nearest the facility.
- **County:** Enter the county the facility is located.
- **Description of the new proposed plant or facilities for the project:** Each emission source does not need to be listed, but instead a summary of what the proposed plant is and will do. The description should be plain language and not use technical terms unfamiliar to the public.
- **Summary of Emissions Table:** Complete the table using what is provided in the “Public Notice” tab of the PI-1 Workbook. “Permitted Emissions” should be the “Current Long Term,” “Emissions Added/Removed” should be the “Project Change in Allowable,” and the Total Proposed Emissions” is the “Proposed Long Term.”
- **Summary of the proposed type of controls for the new and/or modified facilities for the project:** This should not be the best available control technology discussion. This should summarize the types of controls used and how they work. For example, do not say the emissions are controlled by a flare. Instead, describe it as “gasses are burned off which lowers what is going into the air.”